

SMART ENTERPRISE
S O L U T I O N S

Welcome to Smart Enterprise Solutions

USER MANUAL
ENTITY REGISTRATION

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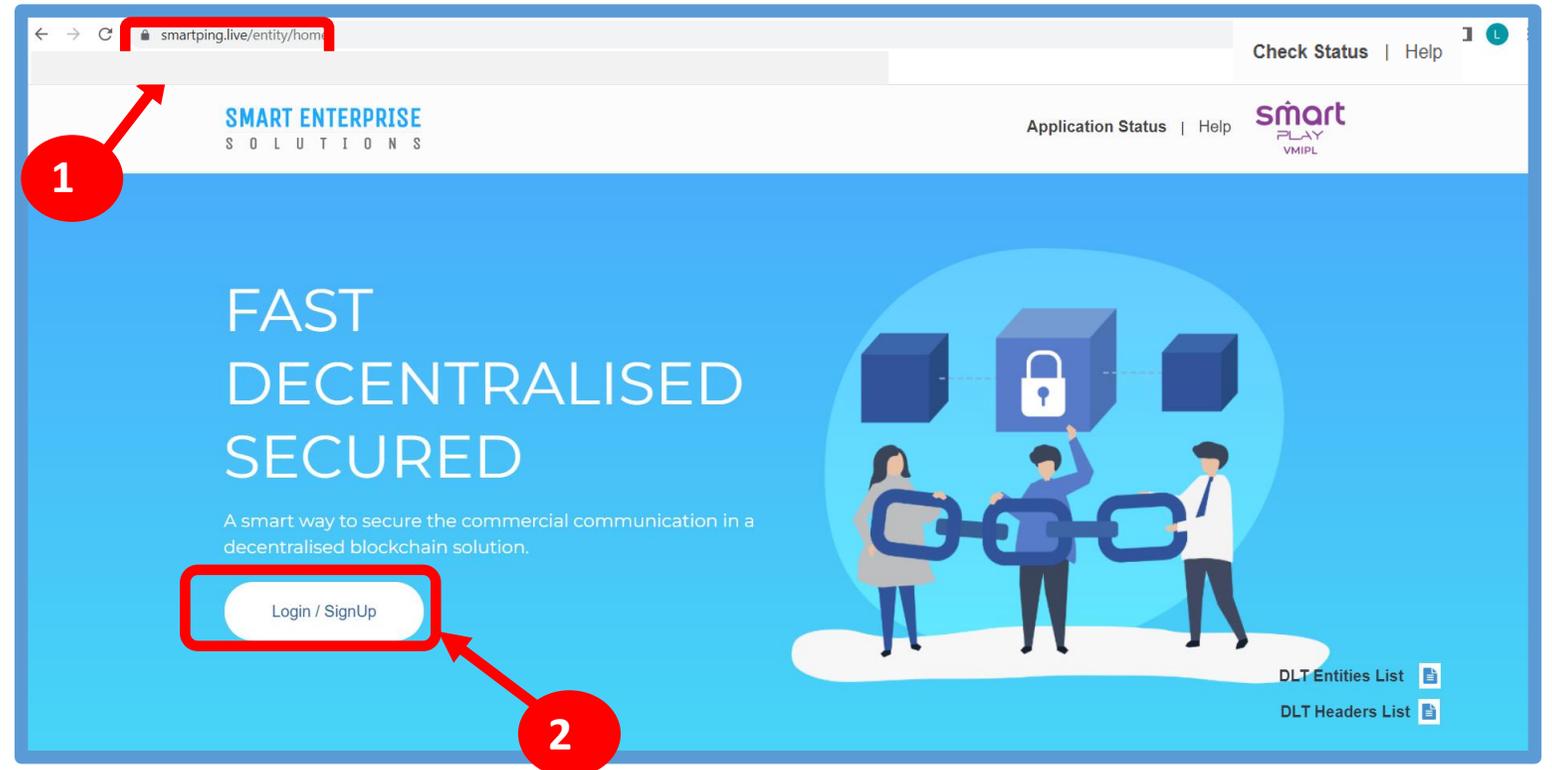
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ENTITY REGISTRATION

WEBSITE / LANDING PAGE

1 Visit www.smartping.live URL to Login/Register yourself as Entity/Telemarketer

2 Click on Login/Signup button to Login or register yourself as Entity



REGISTRATION – SELECT TYPE OF REGISTRATION

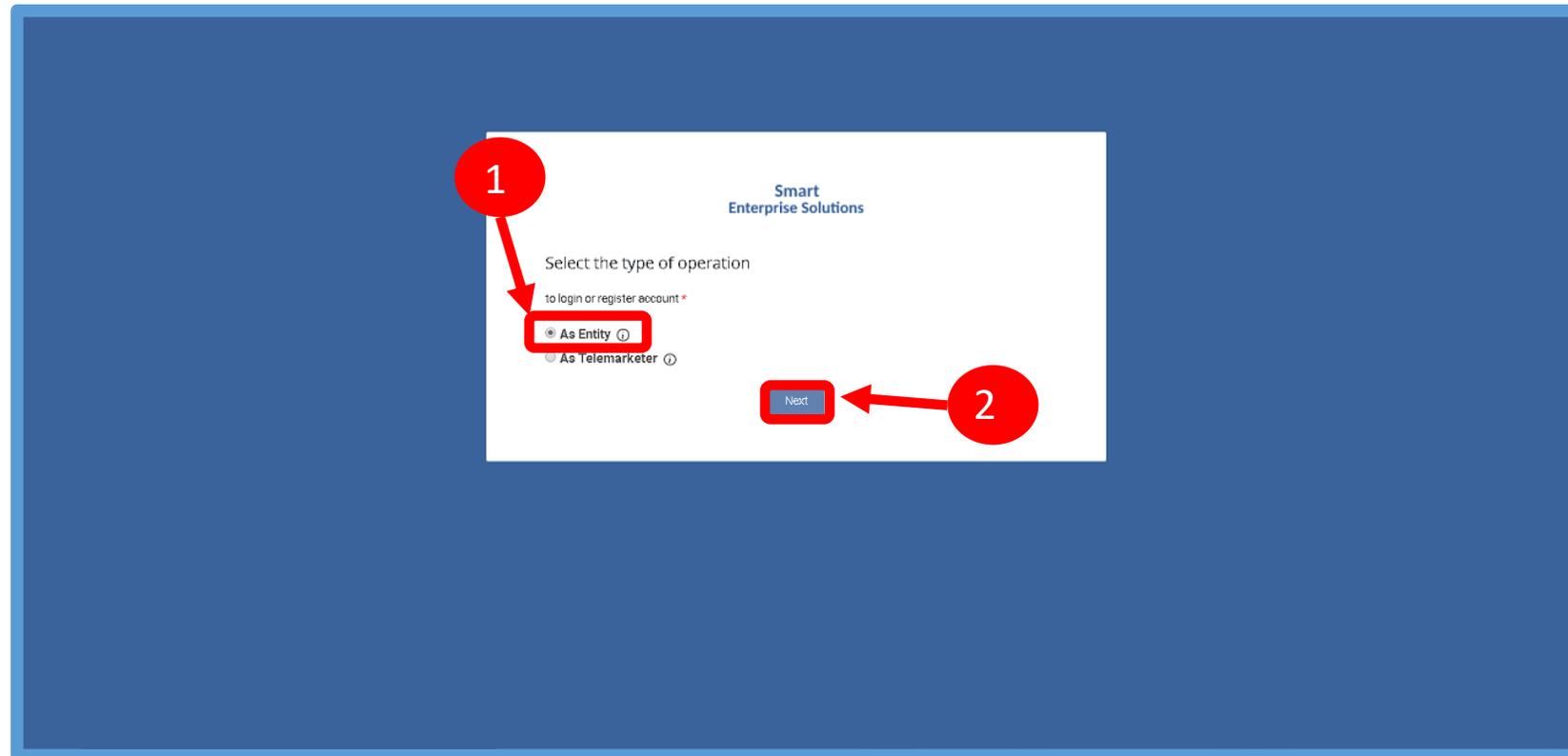
1 To register yourself as an Entity on the portal, select the **“As Entity”** option in the Type of Operation.



A Business unit, Company, Legally Recognised Institution or Person engaged in business or service who would like to send communications to customers or intended recipients through SMS or voice call through a registered telemarketer.

2

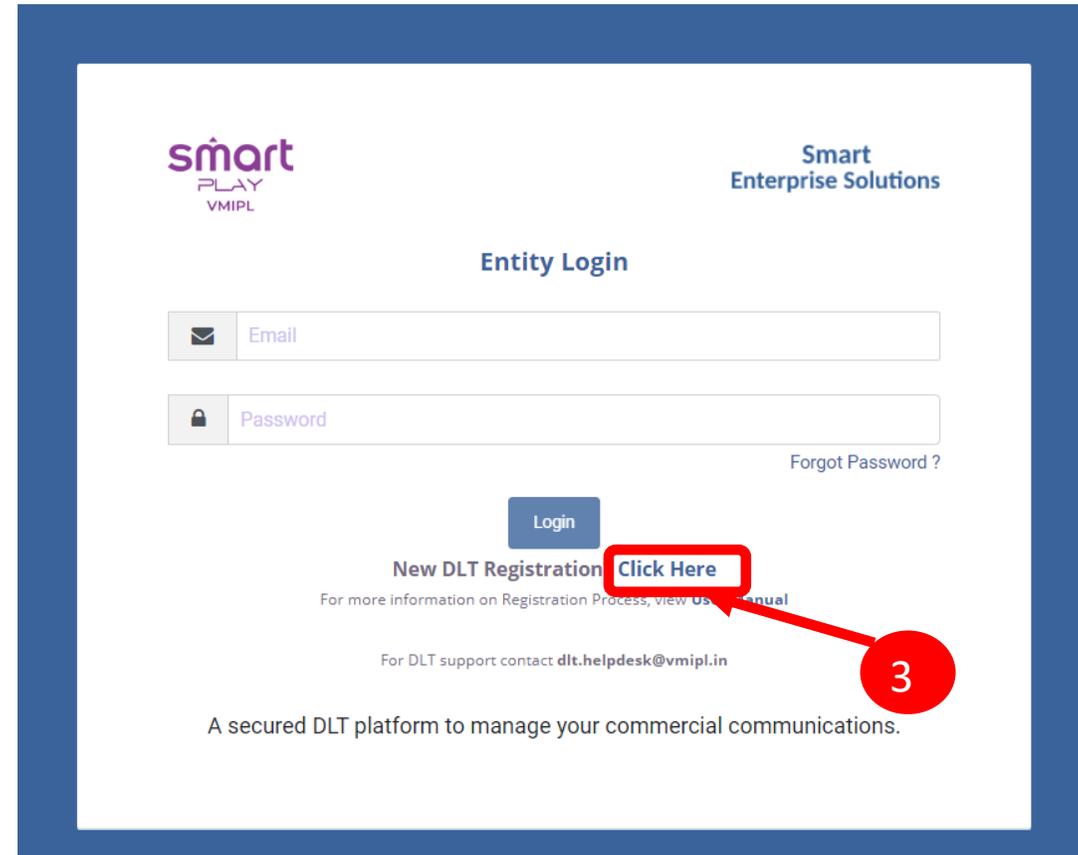
Click **Next** button for further steps towards registration.



REGISTRATION - ENTITY LOGIN /SIGNUP PAGE

3

Click on the CLICK HERE Button to start the registration process(New Registration/signup).

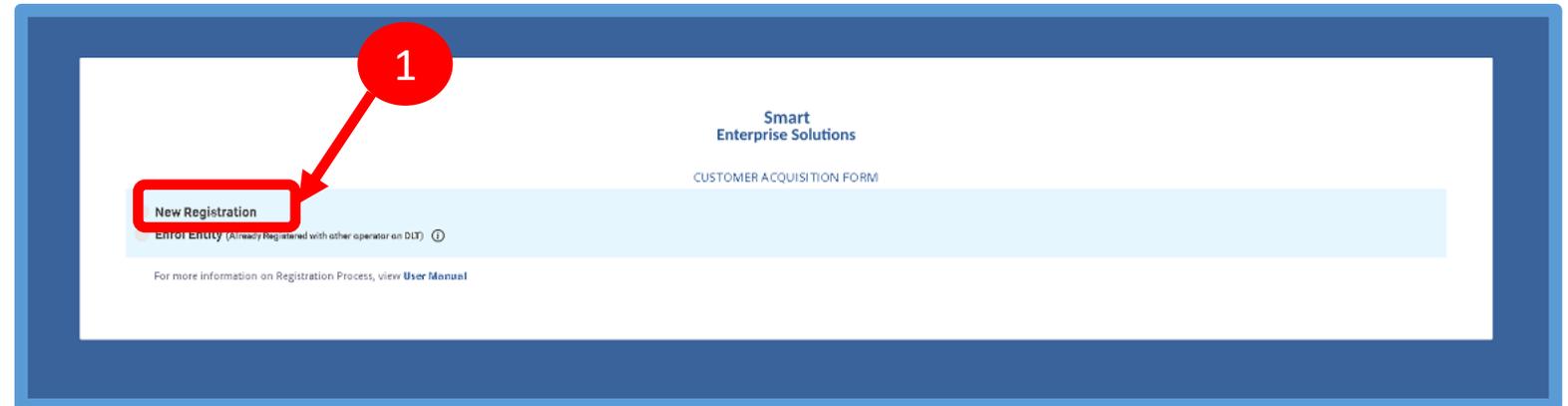


NEW ENTITY REGISTRATION

NEW ENTITY REGISTRATION DETAILS

1 Select the Registration type. Choose **New Registration** if you are registering for the first time.

Duly fill the customer acquisition form and submit.



NEW ENTITY REGISTRATION - SIGN UP/ OTPVERIFICATION

2 You will receive an OTP on your Authorized Mobile number and Email ID to verify, Enter OTP and click the **Submit** button.

3 If in case OTP not received, click **Resend** button

Authorized Person Information

Otp sent successfully. [X]

Name * ⓘ Designation * ⓘ

Authorization Document * ⓘ Email * ⓘ

Mobile No. * (Not Verified)

Mobile No. * (Not Verified)
 OTP has been sent to Authorized person's Mobile number [9350007683](#) and company's email id [testingdata1@yopmail.com](#) and if you want to edit this number [click here](#).

Enter OTP

NEW ENTITY REGISTRATION - SIGN UP/ OTP VERIFICATION

4

The entity now has the option to opt for the TDS deduction in the registration process. By default, 2% will be there. Uploading the TDS document is mandatory.

5

Click on the **Submit** button.

The screenshot shows a registration form with the following elements:

- TDS Deduction (If Any):** A checkbox that is checked, highlighted with a red box and a red circle containing the number 4.
- TAN Number *:** A text input field containing "EX : NGP002911G".
- Upload TAN *:** A section with a "Choose File" button and the text "No file chosen".
- Registration Amount:** ₹5900/-
- TDS %:** A text input field containing "2".
- Total Amount (including GST):** ₹5,800/-
- Note*:**
 - 1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
 - 2. In case of TDS Deduction, please provide your registered TAN.
 - 3. We do not accept third party payments.
- Additional Remarks (If Any):** A text area with the placeholder "Please enter remarks".
- Agree With The Terms And Conditions. *:** An unchecked checkbox.
- View Terms and Conditions:** A link.
- Submit:** A blue button highlighted with a red box and a red circle containing the number 5.
- Already have an account - Login:** A link below the Submit button.

NEW ENTITY REGISTRATION - EMAIL CONFIRMATION LINK

6 Once submitted verification link will be sent to your registered email Id. Click OK button once you read the message and validate your mail by clicking the verification link received on your registered email id. Please check your email inbox as well as spam folder for the verification link

TDS Deduction (If Any)

TAN Number * ⓘ
EX : NGP002911G

Upload TAN * ⓘ
Choose File No file chosen

Registration Amount : ₹5900/-

TDS % : 2

Total Amount (including GST)
₹5,800/-

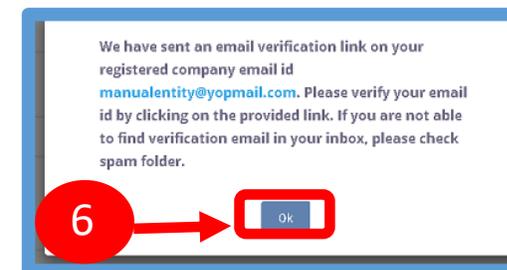
Note*:
 1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
 2. In case of TDS Deduction, please provide your registered TAN.
 3. We do not accept third party payments.

Additional Remarks (If Any)
Please enter remarks

I Agree With The Terms And Conditions. *
View Terms and Conditions

Submit

Already have an account - [Login](#)



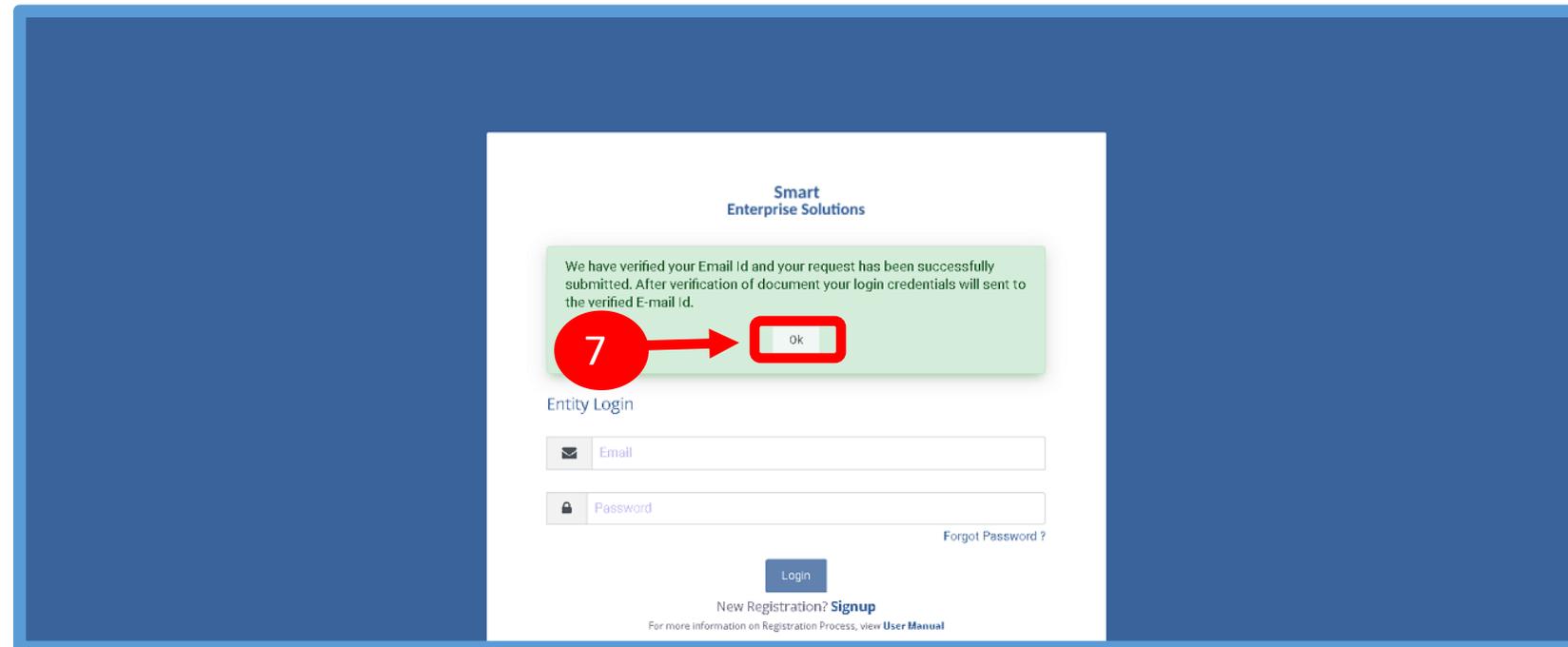
NEW ENTITY REGISTRATION - EMAIL VERIFICATION CONFIRMATION

7

On successful email ID verification, you will receive a message confirming the submission of your application, press **OK** after reading the message to close the notification.

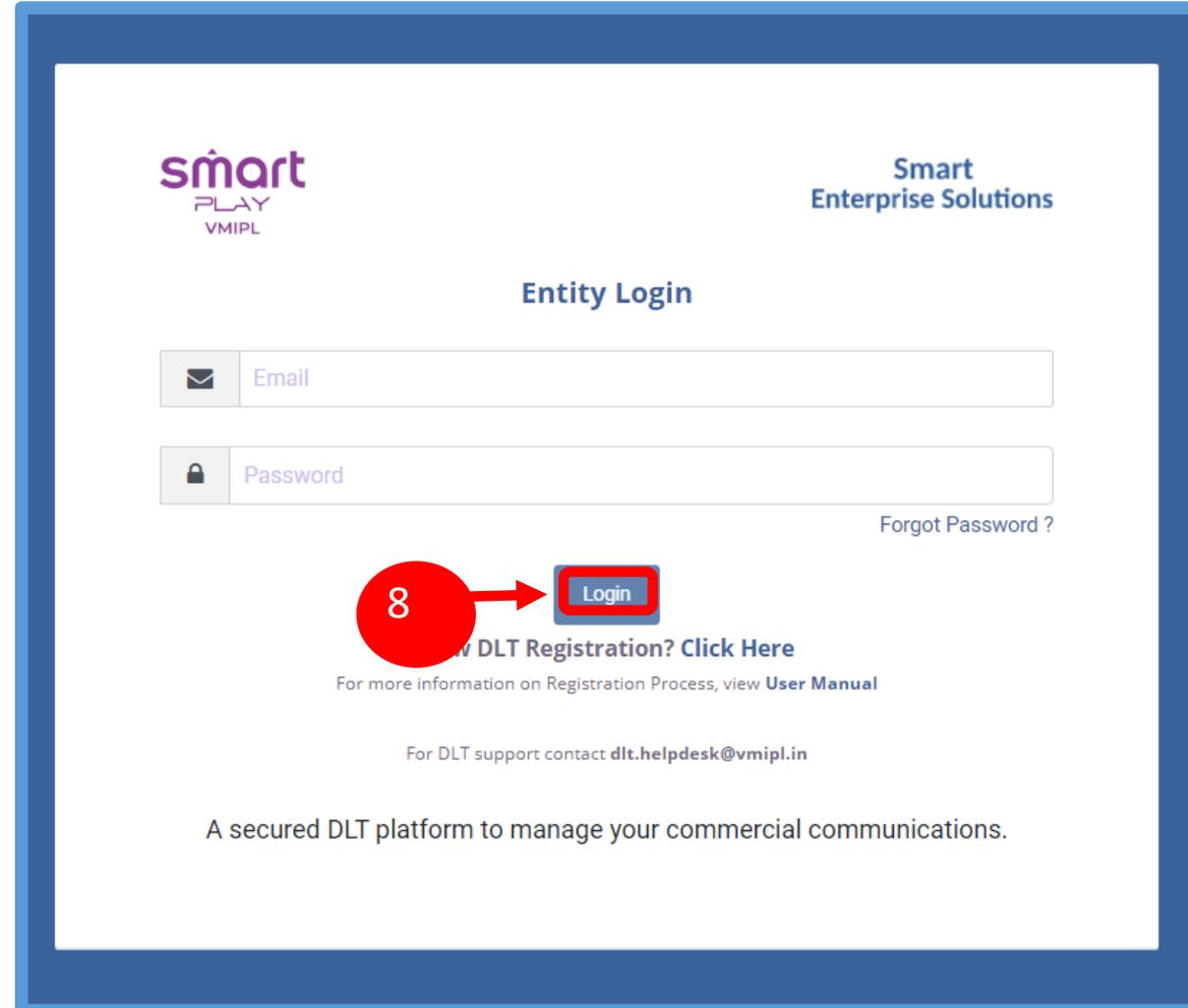
The application will be pending with the Operator in 3 different stages:

- KYC Pending (The operator will approve the KYC) Entity will receive a payment link on his registered email ID and authorized person's mobile Number.
- DLT approval pending (once payment is done the operator will approve the application)
- Once the Operator approves the application, Entity will receive login credentials on his registered email ID.
- In Case of rejection the entity can resubmit. Re-initiate his Application.



NEW ENTITY REGISTRATION - EMAIL VERIFICATION CONFIRMATION

- 8 Use the login credentials sent by the operator to access the entity portal and Click **Login**



ENROL ENTITY (ALREADY REGISTERED)

ENTITY ENROLMENT – INITIATION

1 Choose **Enrol Entity** if your company is already registered on different operator and Fill the form.

i *Entity already registered with other operator on DLT can enrol by providing Entity ID (DLT Registration Number)*

The screenshot displays the 'Smart Enterprise Solutions' logo and the title 'CUSTOMER ACQUISITION FORM'. Under the 'New Registration' section, the 'Enrol Entity (Already Registered with other operator on DLT)' option is highlighted with a red box. A red arrow points from a red circle containing the number '1' to this option. Below the selection, there is a link: 'For more information on Registration Process, view [User Manual](#)'.

ENTITY ENROLMENT – SUBMISSION OF ENTITY ID

2 After selecting **Enrol Entity** the form will scroll down which needs to be filled by the user for registering

The screenshot displays the 'CUSTOMER ACQUISITION FORM' with two radio button options: 'New Registration' and 'Enrol Entity (Already Registered with other operator on DLT)'. The 'Enrol Entity' option is selected and highlighted with a red box. Below this, a red rounded rectangle encloses the 'Entity Id *' field, the 'Date Of Registration *' field, the 'Name Of Organization *' field, and the 'Entity Type *' dropdown menu. A red arrow points from a '2' in a red circle to the 'Enrol Entity' radio button. Another red arrow points from a '3' in a red circle to the 'View Details' button. A third red arrow points from a '3' in a red circle to the 'Entity Type *' dropdown menu.

3 Type in the already registered **Entity Id** and click View details button. Duly Fill the form and click Submit.

ENTITY ENROLMENT – OTP PROCESS

4 You will receive a **One Time Password (OTP)** on your Authorised Mobile number and registered Email ID to verify your mobile number. Enter OTP and click the **Submit** button.

5 If in case OTP not received, click **Resend** button

Authorized Person Information

Otp sent successfully. X

Name * ⓘ Testing

Designation * ⓘ CEO

Authorization Document * ⓘ Choose File elegent-white-background-with-shiny-lines_1017-17580.jpg

Email * ⓘ testingdata1@yopmail.com

Mobile No. * (Not Verified) +91 9350007683 **Verify**

Mobile No. * (Not Verified)
OTP has been sent to Authorized person's Mobile number 9350007683 and company's email id testingdata1@yopmail.com and if you want to edit this number [click here](#).

Enter OTP

Resend Submit

Payment Details [click here for details](#)
Please provide the payment details

NEW ENTITY REGISTRATION - SIGN UP/ OTP VERIFICATION

6

The entity now has the option to opt for the TDS deduction in the registration process. By default, 2% will be there. Uploading the TDS document is mandatory.

7

Click on the **Submit** button.

The screenshot shows a registration form with the following elements:

- TDS Deduction (If Any):** A checkbox that is checked, highlighted with a red box and a red circle containing the number 6.
- TAN Number *:** A text input field containing "EX : NGP002911G".
- Upload TAN *:** A button labeled "Choose File" and the text "No file chosen".
- Registration Amount:** ₹5900/-
- TDS %:** A text input field containing "2".
- Total Amount (including GST):** ₹5,800/-
- Note*:**
 - 1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
 - 2. In case of TDS Deduction, please provide your registered TAN.
 - 3. We do not accept third party payments.
- Additional Remarks (If Any):** A text area with the placeholder "Please enter remarks".
- Agree With The Terms And Conditions *:** A checkbox that is unchecked.
- View Terms and Conditions:** A link.
- Submit:** A blue button highlighted with a red box and a red circle containing the number 7.
- Already have an account - Login:** A link below the Submit button.

ENTITY ENROLMENT - EMAIL CONFIRMATION LINK

8

Once submitted verification link will be sent to your registered email ID. Click OK button once you read the message and validate your mail by clicking the verification link received on your registered email id.

Please check your email inbox as well as spam folder for the verification link

TDS Deduction (If Any)

TAN Number * ⓘ
EX : NGP002911G

Upload TAN * ⓘ
Choose File No file chosen

Registration Amount : ₹5900/-

TDS % : 2

Total Amount (including GST)
₹5,800/-

Note*:
1. A non-refundable one-time processing fee of Rs. 5,900 (inclusive of 18% GST) is applicable for new registration/enrolment. Once your KYC is approved, you will receive a payment link on your registered email id and mobile number.
2. In case of TDS Deduction, please provide your registered TAN.
3. We do not accept third party payments.

Additional Remarks (If Any)
Please enter remarks

I Agree With The Terms And Conditions. *
[View Terms and Conditions](#)

Submit

Already have an account - [Login](#)

We have sent an email verification link on your registered company email id manualentity@yopmail.com. Please verify your email id by clicking on the provided link. If you are not able to find verification email in your inbox, please check spam folder.

8 → OK

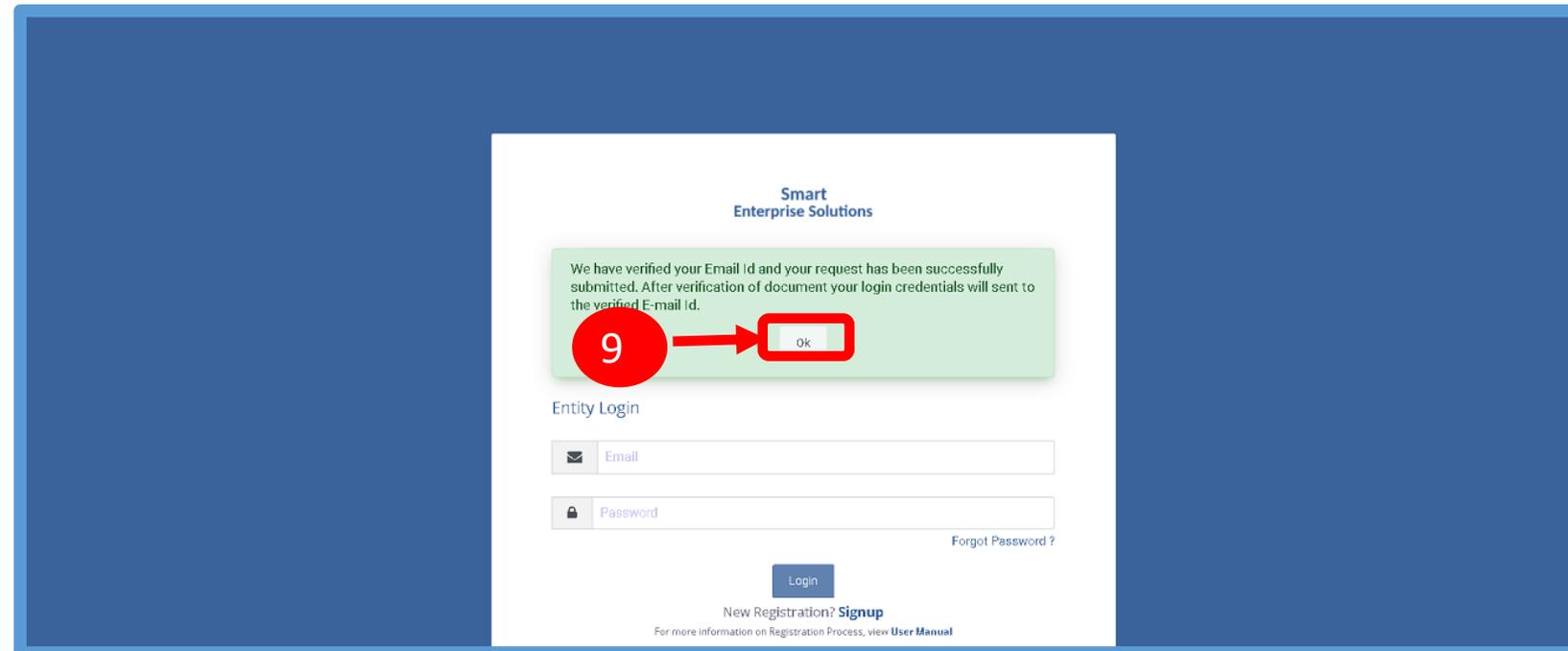
ENTITY ENROLMENT – OTP /EMAIL VERIFICATION PROCESS

9

On successful email ID verification, you will receive a message confirming the submission of your application, press **OK** after reading the message to close the notification.

The application will be pending with the Operator in 3 different stages:

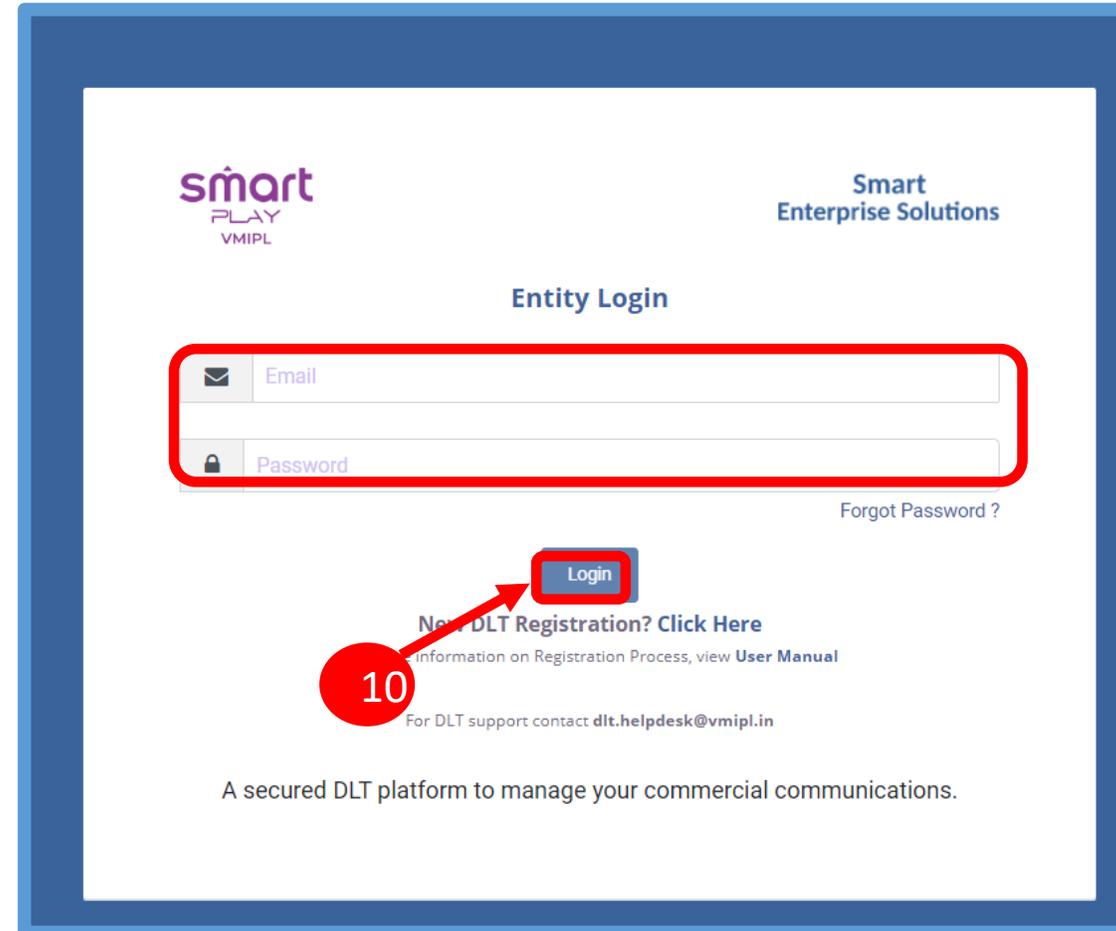
- KYC Pending (The operator will approve the KYC)
Entity will receive a payment link on his registered email ID and authorized person's mobile Number.
- DLT approval pending (once payment is done the operator will approve the application)
- Once the Operator approves the application, Entity will receive login credentials on his registered email ID.
- In Case of rejection the entity can resubmit. Re-initiate his Application.



Already Registered - ENTITY LOGIN PANEL

10

If you already registered as Entity.
Put in Email ID & Password and
Click **Login** Button to access the panel.



LOGIN- TWO WAY AUTHENTICATION PROCESS

11

You have to complete the **Two Way Authentication Process** by submitting the OTP received on option chosen.

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PLAY
VMIPL

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Enterprise Solutions

Select the option to get the OTP to login the panel

- Authorized person mobile number (89XXXXXX80)
- Company registered email id
(gks@yopmail.com)
- Both

Back Get OTP

11

Thank You !